

**Kent State University
Tuscarawas Campus**

**Faculty Council Meeting
March 14, 2011**

Faculty Present

Auld, Bears, Bichara, Burkholder, Davis-Patterson, Engohang-Ndong, Fenk, Fuller, Graff, Green, Gurau, Harding, Hoffman, Jewell, Kang, Keiller, Lashley, Li, Liptok, Nottingham, B. Osikiewicz, Pech, Petite, Porr, Thomas, Van Fossen, Wang

Administrators Present

Bailey, Banker, Donley, Halдар, Southerland

I. CALL TO ORDER AND INTRODUCTIONS

The Tuscarawas Campus Faculty Council meeting was called to order at 12:07 p.m.

II. APPROVAL OF THE MINUTES

The minutes of the February meeting stand approved.

III. TREASURER'S REPORT

Keiller reported that the Flower Fund balance is \$592. Thanks to those who have already contributed their annual dues. For those who have not yet contributed, dues are \$10.00. Cash or checks, made payable to the Tuscarawas County University Foundation, are accepted.

IV. CHAIR'S REPORT

B. Osikiewicz reported that the RCFAC meeting scheduled for Friday, March 11, was cancelled due to the weather. The next meeting is not scheduled until Friday, April 8. However, here are several items that you should be aware of:

- Flashline passwords will be changing. (See <http://www.kent.edu/is/security/idm.cfm>).

Three important points about the new password:

- You will be **REQUIRED** to have secondary e-mail. If you do not currently have an alternate email address, you can set up a free account with yahoo, google, etc.
- They have updated the security questions used in the event that you forget your password.
- New password will be required that contain at least one upper case letter, at least one lower case letter, at least one number, and be 8 characters long.

- Now it appears that KSU will host both Vista 8 and Blackboard 9 during the 2011-2012 academic year. Thus, most faculty will not be required to move to Blackboard 9 next year, but they can. Having two systems is likely to cause some confusion for students, so faculty need to clearly indicate to their students which system they will be using. Currently, there appear to be some issues with Blackboard 9 regarding Assessments.

- Office points and rankings are currently being reviewed. All materials related to faculty offices will be distributed as soon as it is possible. I request that if you wish to relocate your office, you notify me by Monday, April 11, at the latest; however, I would prefer sooner if possible.

IMPORTANT DATES TO REMEMBER:

- Dialogue with the Dean: Monday, March 28
- April Faculty Meeting: Monday, April 18 – remember this was moved to accommodate the Dean’s schedule.

V. FACULTY SENATE REPORT

Lashley reported that:

A. At their meeting on Feb. 14, the Faculty Senate:

--approved the establishment of an independent and interdisciplinary School of Digital Sciences, along with a corresponding Bachelor of Arts degree, a Bachelor of Science degree, and a Master of Science degree to be administered by the new school.

--approved a proposal from the Associate and Assistant Deans to revise the Academic Forgiveness Policy for undergraduates. For a summary of the changes to this policy, refer to my report in the minutes of the Feb. 14 Faculty Council meeting.

--approved the establishment of a Hospitality Management major within the Bachelor of Science degree, to be offered at the Ashtabula and Kent Campuses.

--approved the establishment of an Enology major and the establishment of a separate Viticulture major within the Associate of Applied Science degree, to be offered at Ashtabula.

--approved (by a narrow margin) a proposal to create a University requirement in Experiential Learning for all baccalaureate degrees. You may recall from my previous report that this was a revision of a proposal that had previously been voted down. The new proposal has an expanded and clarified definition of what experiential learning is and what would meet the requirement, thus addressing the objections that were raised regarding the previous draft of the proposal.

--approved (by an overwhelming majority) the latest proposed revision of the University Policy Regarding Student Plagiarism and Cheating, offered by the Faculty Senate Commission on Academic Integrity. The policy does create a “Plagiarism School” for first-time offenders, to be administered by University Libraries, as we discussed here at our last Faculty Council meeting. But “Plagiarism School” is available only for those who commit minor offenses, it is optional and at the discretion of the professor, and it is not a mere reiteration of what was already covered in the First Year Experience course—instead, it is a private session conducted by the involved professor and the librarian, and it is tailored to the student’s specific offense.

At today’s meeting, the Faculty Senate will:

--vote on a resolution stating that Faculty Senate formally opposes Senate Bill 5.

--vote on another draft of the University Policy on Distinguished Ranks.

--hear a report from Faculty Senate Chair Hassler on the March Board of Trustees meeting.

--hear a report regarding a new Office of University-Community Liaison at KSU

Bichara asked when new requirement for experiential learning goes into effect. Lashley replied that it will most likely be in Fall 2011. Jewell asked if the new requirement adds an hour to the degree; Lashley said she believes so. Fenk asked if the experiential learning requirement would affect faculty load / overload; Lashley said that issue has not yet been discussed at Senate. Jewell asked whether each department may implement the requirement in any way they want, given that it will be more challenging for some majors than others; Lashley said that most departments will probably add the one-hour requirement to existing classes, and that students may apply for experiential learning credit for projects/experiences they have already completed.

Li asked if the “Plagiarism School” will result in complaints against some professors, considering that it is optional. Lashley confirmed that that plagiarism school is optional, and that a professor could still choose to administer other sanctions. Davis-Patterson asked whether students can appeal “Plagiarism School.” Lashley confirmed that there will be an appeal process for students.

VI. COMMITTEE REPORTS

STANDING COMMITTEE REPORTS

A. Academic Affairs

McEnroe-Petitte reported that the committee has been working on the action plans assigned to them and met today to begin to summarize the findings. A final report will be offered at the April 2011 meeting.

B. Faculty Affairs

Minnick reported that the committee has “one issue left” with the Handbook, and that the Handbook will be sent to the faculty for a vote before the end of the semester.

C. Electronic Communications

Li presented the following report on behalf of Wang, who was teaching class:

- The committee organized a Brown Bag presentation, delivered by committee member Halter, who is willing to meet individually with faculty, too.
- Bailey and colleagues have finished setting up profiles for faculty webpages, and are working with Kent IT on taxonomy (e.g., listing faculty by department / schools; faculty are now listed alphabetically online). Once completed, the committee will offer training.

D. Library

Banker presented the following report, prepared by Powers:

- the Library Committee’s meeting on March 8, 2011: The committee met to discuss the results of the student e-book survey that Karen Powers compiled and distributed to committee members. Survey results may be obtained from Karen Powers (mpowers3@kent.edu) or Tollie Banker (tbanker@kent.edu).
- The committee is currently designing a survey to gather information from faculty about their views on e-books versus print texts. The faculty survey will be distributed electronically within the next two weeks.

E. Student Affairs

Nottingham reported that the committee has reviewed the midterm status updates from students planning to present research at the Student Research Colloquium.

AD HOC COMMITTEE REPORTS

A. Service-Learning.

Montgomery reported that the S-L celebration is scheduled for April 7 at noon; invitations are forthcoming. Nominations for outstanding community partners, students, and faculty are due today, but nominations will be accepted through tomorrow morning.

B. Artist Lecture Committee

Davis-Patterson reported that in recognition of Heritage Week, the committee is sponsoring “Images of Our Past History,” presented by Fred Miller.

C. Diversity Committee

Davis-Patterson reported that:

- “A Taste of the World” is scheduled for Wednesday, April 6, from noon to 1:00. We welcome any help and participation. We need a lot of help setting up in the morning, serving students during the event, and cleaning up afterward. If you’re interested in cooking or providing a dish, the committee has funds to reimburse you for ingredient expenses; please just submit your receipts.
- Today is the deadline for students to submit entries to the “Heritage Week” poster contest. Judging is tomorrow at noon. Submitted posters will be displayed in the entranceway of Founders Hall.

VII. ADMINISTRATIVE REPORTS

A. DEAN’S REPORT

Haldar provided the following report on the behalf of Dean Andrews, who was in Akron for litigation and mediation concerning the Performing Arts Center.

- The Ohio state budget will be released March 15; we're expecting a 12% to 20% reduction in SSI.

- On March 16, a team from the Tuscarawas campus will meet in Columbus with local legislators.
- The final master plan will be presented to the board on March 15.
- Two replacement hires beginning Fall 2011: NTT in Nursing and NTT in Engineering Technology.
- English TT search committee has completed reviewing and interviewing candidates, and has made its recommendation to Dean Andrews.
- Sabbaticals for AY 11-12 were approved for Keiller and Roman. Haldar thanked the English and Psychology faculty for assisting her in justifying the ways the Tuscarawas Campus can manage these sabbaticals with the support of colleagues in those departments; it was great working with these departments and seeing congenial support in action. We could not have justified these sabbaticals without the support of faculty colleagues. As always, the Tuscarawas Campus continues to support sabbaticals.

B. ASSISTANT DEAN'S REPORT

Haldar provided the following report:

- Our campus's first Business Etiquette Luncheon, held March 4, was a success. The Executive Chef from the Kent Campus provided students with a six-course meal, and with etiquette instruction, including a six-page handout and a quiz. The students practiced giving a toast, "working a room" and making conversation.
- Our campus will hold a pilot Graduation Fair, providing students with information about commencement, and with opportunities to speak with campus staff and local vendors regarding financial aid counseling, alumni services, graduation regalia, and graduation party needs. The fair is scheduled for April 5, from 11 a.m. to 2 p.m., and from 4 p.m. to 7 p.m..
- Reminder that commencement will be Friday, May 6, in the PAC. Faculty, please report to the backstage dressing rooms (signs will be posted to provide directions). Faculty will be seated on stage; if stairs are a problem for you, an alternate entry to the stage is available.

B. OTHER ADMINISTRATIVE REPORTS

Bichara reported that Engineering Technology had opted to stay within the College of Technology in Fall 2010. Associate degrees have moved, and the Bachelors Degree is still in the process of changing over. The title of the degree will now change to "Bachelor of Science in Engineering Technology." The name "2 plus 2" will change to "Integrated Option." Additionally, a new degree in alternative energy will be offered.

Donley reminded all that the Spring Awards will be held on April 15, at 6 p.m.. She also notified all that the Early Alert system is now available throughout the semester.

Liptok shared that the RN to BSN program was advertised in the Times Reporter. It is a 15-month program, and we do teach a couple of those courses on our campus. We will have our first graduating class in August.

Banker reported that SAC and the Walking and Running Club will host a live “Clue” game on campus. Professors will be dressed in character, and all are encouraged to volunteer. Auld and Green will play characters from Clue, and food and wine will be available.

VIII. UNFINISHED BUSINESS

No unfinished business.

IX. NEW BUSINESS

Southerland requested a vote on two proposals regarding the Veterinary Technology program:

- To increase practicum hours from 225 to 240 hours for veterinary technology students. This change is mandated by accreditation requirements.
- To establish an Articulation Agreement with Columbiana County Career Center (CCCC). Students who successfully completed the CCCC Veterinary Science Technical Education program may request credit-by-exam or credit-for-credit for two courses (VTEC 10001 Introduction to Veterinary Technology – 2 credit hours, and VTEC 10001 Veterinary Nursing I – 3 credit hours) from Kent State University. To be considered for such credit, a student would need to apply for the credit, obtain academic advisor signatures, and score 75% or higher on Kent State Veterinary Technology examinations (written and lab practical).

Jewell asked whether the credit-for-credit option meant that Kent State would accept CCCC credit as equivalent to Kent State credit. Southerland clarified that even for credit-for-credit, a student would be required to take examinations from the Kent State classes and obtain a score of 75% or higher.

Hearing no further discussion or questions, B. Osikiewicz called the vote. Each proposal passed by a unanimously favorable vote.

X. ANNOUNCEMENTS

None.

XI. ADJOURNMENT

Adjournment: 12:47 p.m.