

HOMEWORK GUIDELINES

1. Place all work in the space provided.
2. Be sure to show all of your work. Answers alone will **NOT** receive credit.
3. Be sure to circle your final answer.
4. If necessary, please staple your homework assignment.
5. Be sure your work is **neat**, **well-organized**, and **readable**. The instructor has the right to refuse any disorganized or unreadable work.
6. If you lose a copy of the assignment or need a "fresh" copy, you will find one on the course web page.
7. If you are going to be absent from a class on which a homework assignment is due, it is your responsibility to get that assignment to me. Either submit it to me early, or have a friend give it to me.
8. Any homework turned in after the specified due date will be considered late and 5 points will be deducted from your score. Please note that homework turned in on the due date but **AFTER** it has been collected in class is considered late.
9. No late homework will be accepted after the assignment has been returned to the class.