

TRANSFER STUDENT AND REGIONAL CAMPUS TRANSITION STUDENT RESOURCE GUIDE

Welcome to the Kent Campus of Kent State University. We are pleased you have decided to join the students from other universities and Kent State Regional Campuses who have chosen to complete their degrees here.

Even positive change can be stressful. It is important to Kent State University that your transition is a smooth one. We hope this guide helps you to feel more comfortable and less overwhelmed by all that needs to be done before classes begin.

Keep in mind that behind all the offices and information in this guide is the support of the Kent State community - people who are glad you are here, want to help you and care about your success.

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Every effort was made to ensure that the information contained in this guide is current and accurate. For the most up-to-date information, please contact the appropriate office or consult the appropriate publication.

This information is provided by the Admissions Office, the Office of Academic Transfer, and the Office of Campus Life.

	Regional Campus students, see your adviser on the Kent Campus. (See Page 2).
	Transfer students , schedule an advising appointment (see page 2) after receiving your transfer credit evaluation to:
	review your transfer credit evaluation.
	identify classes for next semester (your registration may be blocked until you do this).
	remember to have your final transcript sent to the Admissions Office, Kent State University, PO Box 5190, Kent, OH 44242-0001 (330-672-2444).
	Following your academic advising appointment, both Transfer and Regional Campus transition students should use Web for Students or the Voice Response Information System to register for classes. Detailed information about the registration process and the entry schedules is available in the Schedule of Classes booklet or at the Office of the University Registrar Web site at www.registrars.kent.edu/home. You may register, drop and add, list your schedule, get payment information or pay your fees by accessing Web for Students at www.wfs.kent.edu or the Voice Response Information System at 330-672-2378.
	Pay your tuition and fees. See Page 8 or go online to www.kent.edu/bursar.
	Obtain a parking permit - 123 MSC (330-672-4432). You must be registered for classes to apply. If you registered in time, an application will be included with your tuition bill. See Page 7 or go online to www.kent.edu/vph/parking/index.html.
	For information on available financial aid and scholarships, contact the Student Financial Aid Office. See Page 5 or go online to www.sfa.kent.edu.
	For information about living on campus and/or a housing application, contact Residence Services. See Page 8 or go online to www.res.kent.edu.
	Have your student ID made - Flash Card Office, 104 Kent Student Center (330-672-2273). See Page 6 or go online to www.ba.kent.edu/pages/flash.
	Attend the Transitions Program in August for fall semester or in January for spring semester. You will be sent information by the Office of Campus Life (330-672-2480).
Additio	onal Resources
	For information on tutoring and study groups or peer counseling contact the Academic Success Center. See Pages 3-4 or go online to http://explore.kent.edu/asc.
	Learn about student organizations/volunteering/leadership opportunities from Campus Life - 226 KSC (330-672-2480). See Page 9 or go online to http://www.kent.edu/campuslife.
	Apply for student employment at the Career Services Center - 261 MSC. See Page 9 or go online to www.kent.edu/career.
	For commuter info/tips or a guide to area apartment complexes and other rental possibilities, contact the Commuter and Off-Campus Student Organization (COSO). Go online to http://dept.kent.edu/stuorg/coso or see Page 3.

ADULT SERVICES

Office of Adult Services 227 Michael Schwartz Center 330-672-7933 www.kent.edu/adultservices/

First time college students over the age of 21, students 25 years or older, or any student who must juggle school with other adult responsibilities (like a full time job or children) can contact the Office of Adult Services for referrals and resources. We offer general advising, help with registration, child care listings, an Orientation course for adult students and scholarship information. Be sure to check out our website at: http://www.kent.edu/adultservices/.

ACADEMIC ADVISING

Regional Campus Students: Schedule an academic advising appointment with the Kent Campus advising office, see directory below.

<u>Transfer Students</u>: After you have received your transfer credit evaluation make arrangements to see your academic adviser. If you are transferring 15 or fewer credits, you are encouraged to participate in the PASS program. You can meet with your adviser, register for classes and more, all in one visit. Call 330-672-2014 to make your reservation for the PASS program or you can arrange your advising appointment on your own by contacting your college office.

Get to know your academic adviser and meet each semester or at least once a year. Your adviser cares about your success at Kent State and can do more than just help you to choose the right classes. Remember that effective advising is a partnership - you and your adviser have responsibilities.

Don't know who your adviser is? A good place to start is at the college office that houses your academic major. Here is an example. If psychology is your major, you should go to the advising office in the College of Arts and Sciences, 105 Bowman. What if you haven't declared a major? Students who need academic advising as well as help in choosing a major and career are in the Exploratory program and are advised in the Student Advising Center in Lake Hall. Use this directory to find your adviser.



USE THIS DIRECTORY TO MAKE AN ADVISING APPOINTMENT:			
Arts and Sciences			
Business Administration	(330)672-2872		
107 Business Administration Bldg. College of Communication and Information	(330)672-2780		
Education	(330)672-2862		
306 White Hall	(***)***==**		
Fine and Professional Arts	(330)672-2780		
204 Taylor Hall	, ,		
Nursing	(330)672-7930		
113 Henderson Hall			
Technology	(330)672-2892		
123 Van Deusen Hall			
Undergraduate Studies	(330)672-3676		
Student Advising Center, Lake Hall			

Advising Tip: Never wait until the last minute to try to see your adviser (especially during registration time) - make arrangements as soon as you see the *Schedule of Classes* booklet for the next term.

ACADEMIC SUCCESS CENTER:

207 Michael Schwartz Center 330-672-3190 http://explore.kent.edu/asc/

The Academic Success Center consists of programs designed to foster the academic success of college students. Program areas include the Academic Skills courses, Student Support Services project, and University Tutoring and Supplemental Instruction.

ACADEMIC SUCCESS CENTER continued:

The focus of the Academic Skills courses is the development and application of reading, learning, and study strategies. The Student Support Services project provides services for first-generation college students, low-income students and students with disabilities. University Tutoring includes tutoring in selected mathematics and writing courses, study groups in selected Liberal Education Requirement courses and individual peer counseling. Supplemental Instruction is available for students enrolled in large lecture classes. Small group study sessions are designed to help students improve their academic performance.

BOOKSTORES

You can buy more than your textbooks at either of these bookstores - You can purchase Kent State apparel, supplies, greeting cards, gifts and even black squirrels (the stuffed variety).

Kent State University Bookstore

Kent Student Center (first floor) P.O. Box 5190 Kent, OH 44242-0001

Phone: 330-672-2762 Fax: 330-672-3758

Email: kent@bkstr.com http://stores.efollett.com

DuBois Bookstore

332 South Lincoln Street Kent, Ohio 44240 Phone: 330-673-4730 Fax: 330-673-4600

www.duboisbook.com

CAMPUS BUS

Campus Bus Service 330-672-RIDE (7433) www.kent.edu/ksuts

Campus Bus Service (CBS) is a transportation system offered by Kent State University and run almost entirely by students. Services include:

- On-campus routes, free to everyone
- Off-campus routes, free to students with their student ID (FLASHcard); exceptions are the Akron and Cleveland routes which charge a nominal fee
- Late night shuttles to the stadium, downtown Kent and door-to-door on campus
- Student Disability Transportation Service (see Student Disability Services)
- A ride-share program, FlashRide

CAMPUS TOURS

Admissions Office 161 Michael Schwartz Center 330-672-2444 or 1-800-988-5368 www.admissions.kent.edu

If you have not taken a tour of the campus through other visits, contact the Admissions Office at (330) 672-2444 or 1-800-988-KENT. Student-led tours are offered at 10:30 a.m. and 2 p.m. Monday - Friday and most Saturdays at 10 a.m.

COMMUTER STUDENTS

Commuter and Off-Campus Student Organization (COSO) 120G Kent Student Center 330-672-3768 http://www.kent.edu/stuorg/coso/

COSO acts as a liaison between more than 18,000 commuter and off-campus students and the university administration. They can help you with apartment and roommate listings, landlords and other commuter concerns. They bi-annually publish a Resource Guide listing details about area apartments, including rent, amenities and locations. Think about joining COSO as a way to get involved and to meet students.

COMPUTERS.... EVERYTHING YOU NEED TO KNOW

HelpDesk: 330-672-2031 or 330-672-HELP Monday - Friday 7:00 a.m. to Midnight

http://helpdesk.kent.edu



The Kent State Web site is your link to resources and activities. Find academic departments, offices, and information at http://www.kent.edu.

Web for Students

For general information, visit http://wfs.kent.edu. Your Personal Identification Number (PIN) is your 6-digit birth date. You'll be required to change your PIN so that you may register, view your KAPS report, view grades, pay fees, change your address, and review your financial aid award. For questions concerning your PIN, contact the Registrar's Office at (330) 672-3131 or ask your adviser.

Email Address

If you are registered for classes, you will have an e-mail account created for you and be given access to "Webmail" just before the semester begins. To find out your userid, call the Help Desk at (330) 672-4357 or look in the online phone directory under your name. Your email password will be the first eight positions of your social security number. We recommend you change your password. Access your email from http://webmail.kent.edu.

Your Kent State University e-mail address is an important vehicle for sending and receiving communication from student and academic service offices, faculty and your adviser. Please check your e-mail often. If you would rather use your own e-mail account, be sure to have your Kent State e-mail forwarded. You can do this from http://helpdesk.kent.edu.

Computer Labs

Find the location, hardware, software, and hours for public and specialized labs at: http://act.kent.edu/labs/.

Software

Get Microsoft's most popular products for \$10 per CD. For information, visit http://act.kent.edu/microsoft/. For other software see http://act.kent.edu/software/. In addition, the bookstore sells a KSU Utility CD that includes McAfee Virus Software, Eudora Email, Infosource Tutorials, WinZip, WS-FTP, and Netscape.

Hardware

For information about computer hardware, visit http://www.act.kent.edu/. If you already own a computer and have questions about compatibility, please feel free to contact Dr. DuMont by phone at 330-672-2736 or at rdumont@kent.edu.

Training

Software Tutorials may be downloaded and practiced at your own pace. For details, see http://act.kent.edu/infosource/. For on-site seminars, visit http://act.kent.edu/seminars or http://www.library.kent.edu/60min/. For a low monthly access fee, you may take non-credit courses over the Web. For information see http://dept.kent.edu/continuing_studies/Other/TimeWarn/Timewarn.htm.

Online Courses

Visit www.dl.kent.edu to learn more about Web classes and distributed learning courses.

Make Your Own Web Pages and Multimedia Presentations

Visit the Student Multimedia Studio and learn to create Web pages, edit digital video, and create animated or virtual reality sites at http://www.library.kent.edu/avs/sms/. Then post the site on your own web page: http://act.kent.edu/helpmemo/webpage/.

What You Can't Do

Although the University provides access to technology, the resources must be used responsibly. Check the library's acceptable use guidelines http://www.library.kent.edu/policies/acceptable.html. Other labs rules vary.

Resources for Homework Assignments

Learn about Library resources and services at http://www.library.kent.edu/students. Find links to search engines, learn to evaluate resources, plus more. If you have questions, contact library@kent.edu.

COUNSELING SERVICES

Various counseling options are available to students that include individual and group counseling, crisis intervention, psychological testing, psychotherapy, stress management, treatment for depression, and help with overcoming eating disorders. All contacts are strictly confidential.

University Psychological Services

2nd floor Health Center

330-672-2322

http://www.uhs.kent.edu

Staffed by Ph.D. psychologists and a licensed independent social worker.

Psychological Clinic

303 Kent Hall 330-672-2372

http://dept.kent.edu/psychology/clinic

Staffed by graduate students in a Ph.D. program. These students work under the close supervision of clinical faculty members who are licensed, practicing clinical psychologists in the community.

The Counseling and Human Development Center

325 White Hall 330-672-2208

http://chdc.educ.kent.edu

Staffed by masters and doctoral students who are "counselors in training" under the close supervision of Ph.D. faculty members who have degrees in counseling.

FINANCIAL AID

Student Financial Aid Office 103 Michael Schwartz Center 330-672-2972 www.sfa.kent.edu



The following information will assist in planning your financial aid.

Complete the Free Application for Federal Student Aid (FAFSA) and list Kent State University as a school to receive your information. If you have already completed a FAFSA but did not list Kent State University as one of the schools to receive your information, you must call the Federal Processor at 319-337-5665, and ask to have Kent State University added to your student aid report. The Federal Processor will ask you for your PIN number (located on the first page of the Student Aid Report) and they will ask you for Kent State University's Federal School Code. The code is 003051.

REGIONAL CAMPUS STUDENTS: Contact the Kent Campus Student Financial Aid Office to evaluate any financial aid you may have received at your regional campus.

TRANSFER STUDENTS:

- Must be admitted to Kent State to receive financial aid.
- For loan eligibility, the number of credit hours that transfer to Kent State is used to determine class year and loan amount.
- If you transfer mid-year, you must contact the financial aid office at your previous institution to cancel any future aid that institution has awarded you in order for aid to be awarded by Kent State.
- If the evaluation of your credits is completed after aid is awarded, contact the Financial Aid Office to determine if an adjustment is necessary.
- If you have been awarded an Ohio Instructional Grant, notify the Kent State University Financial Aid Office for paperwork to be completed.
- Apply for continuing student scholarships at www.sfa.kent.edu.

Loans:

If you have been awarded a Federal Stafford Loan (subsidized or unsubsidized), Federal Direct Loan (subsidized or unsubsidized) or a Federal Parent Loan:

- Contact your current institution to cancel the remaining disbursements.
- Contact your lender to obtain a Deferment Form.
- Contact the financial aid office at your current institution for loan exit information.
- Discuss lending options with a Financial Aid Counselor at Kent State University.

If you were awarded a Perkin's Loan at a previous institution, notify the financial aid office at your current institution of your plans and obtain a deferment form. A loan exit interview will be required.

FLASHcard

104 Kent Student Center 330-672-CARD (2273) www.ba.kent.edu



The **FLASH**card is your Kent State University ID card and more. It allows you to take materials out of the library, to access services such as the Student Recreation and Wellness Center and athletic events, and to purchase goods and services on campus. If you have a board plan, you will use your **FLASH**card to purchase meals in the cafeterias. You may also deposit money on your **FLASH**card and create a debit account, called **FLASH** Cash. This will allow you to make purchases both on and off campus wherever the **FLASH**card is accepted.

FLASH Cash is a prepaid purchase plan that works like a debit card. You make an initial deposit to your account, and charges are deducted as you make purchases. Money on this account carries over annually and is fully refundable.

There are three ways to add money to your **FLASH** Cash account:

- Visit room 104 in the Kent Student Center and make a deposit using check, credit card or cash.
- 2. Use a DART machine. There are only two DART machines on campus one is located on the first floor of the Library next to the copiers, the other is located on the first floor of the Kent Student Center adjacent to the student organization offices.
- 3. Call the **FLASH**card office at 330-672-CARD (2273) and make a deposit using a credit card.

FLASHGUIDE

The FlashGuide is a daily planner as well as great source of information on Kent State University. We strongly encourage all students to purchase a FlashGuide, which is available at the bookstores. The FlashGuide contains important phone numbers, campus information ranging from academic advising to the campus bus system, a campus map, building abbreviations, useful terms, information on student organizations, and much more. The FlashGuide is your one-stop guide to Kent State University.

HONORS COLLEGE

If you are a student with outstanding intellectual and creative ability, you belong in Kent State's Honors College. As an honors student, you will participate in special honors classes and colloquia taught by distinguished faculty. Honors classes are small and stress active participation. The Individual Honors Work course offers you the opportunity to design your own learning or create special projects to fit your major. In addition, you will benefit from the one-on-one advising you will receive from your Honors College adviser. You may also complete a Senior Honors Thesis/Project.

If you have a 3.2 GPA or higher from your previous institution and are interested in applying, please call the Honors College at 330-672-2312 and ask for a transfer packet. Regional campus students with a cumulative GPA of 3.2 or higher should contact the Honors College at 330 672-2312.

KENT STATE INFORMATION LINE

You can reach Kent State's info line by dialing 330-672-3000. This number can be called to learn about unscheduled school closings or to contact departments and individuals (faculty, staff and students) at the university. When calling, follow the voice prompts to get the information you need.

MANDATORY IMMUNIZATIONS

University Health Services DeWeese Health Center 330-672-2322 www.uhs.kent.edu



Kent State Universitypolicy requires that all students who have never attended the Kent campus must comply with the following immunization requirements. All students must show proof of immunity to measles, mumps, and rubella (MMR). This means two measles, mumps, rubella or MMR injections after age 1 and at least one month apart or an MMR injection within the past six years. **Students born prior to 1957 or students who have graduated from a State of Ohio accredited high school since 1993 are exempt from this requirement.**

Students from the following countries are required to have a tuberculosis screening test (TB test - Mantoux-type); Africa, Asia, the Middle East and Pacific Islands (except Japan), the Caribbean, Eastern Europe, Russia, Mexico, Central America and South America. This test must be completed within 12 months prior to starting classes.

The required immunization and screening may be obtained at the Health Services Clinic, local health department, or private physician's office. Charges for these immunizations vary.

MULTICULTRAL CENTER

206 Kent Student Center (330) 672-3560 www.kent.edu/smc

The mission of the Student Multicultural Center is to serve as an advocate in assuring the successful enrollment, retention and graduation of under-represented undergraduate students.

Student academic success is the primary goal that underscores the important role the Student Multicultural Center plays in student development. This goal is achieved by developing and implementing holistic retention programs, sharing information and ideas that assist individuals in embracing diversity and encouraging mutual respect through educational, cultural and social programming.

ORIENTATION

We realize that the needs of transfer and regional campus students are different from the needs of traditional first-year students who arrive here without any previous college experience. In recognition of this fact, we offer a program in August and January called **Transitions** that specifically addresses your needs. The Office of Campus Life will send you information on this program. If you have any questions about **Transitions**, call Campus Life at 330-672-2480 or check their web site at www.kent.edu/campuslife. Some transition and transfer students would benefit from and are required to take the University Orientation course. You should discuss this with your adviser.

PARKING SERVICES

123 Michael Schwartz Center 330-672-4432 http://finance.kent.edu/parking/



Parking Services is committed to providing University students, faculty and staff with safe, well-lit and well-maintained parking lots; properly regulated parking areas; efficiently controlled special event parking; and on-campus assistance to stranded motorists. Kent State parking regulations require that the vehicles of all students and employees of the University display a valid permit while parked on campus. Students with fewer than 30 credit hours are only eligible for parking permits at Dix Stadium.

Motor Assistance 330-672-4444

http://finance.kent.edu/parking/information/motoristassistance/

Free on-campus assistance is available if your battery is dead, you run out of gas, your keys are locked inside of your car, or you have a flat tire.

PAYMENT OPTIONS

Bursar's Office 131 Michael Schwartz Center 330-672-2626 www.kent.edu/bursar



There are several ways students may make payment on their tuition bill. These options include:

- Sending a check through the mail.
- With cash, check or credit card in person at the Bursar's Office.
- Using a credit card on the world wide web (http://www.kent.edu/bursar).
- Using a credit card through the Telephone Response System.

For more information on the variety of tuition payment options available to students, check out the web site listed above. Students who fail to make their scheduled payments will be subject to the cancellation of their classes for nonpayment of fees.

RESIDENCE SERVICES

Korb Hall 330-672-7000 www.res.kent.edu



You may wish to consider the convenience of living on campus. On-campus housing is also available for married and single-parent students in the Allerton Apartments.

If you are coming to the Kent Campus with fewer than **60** semester hours (90 quarter hours) you will be <u>required</u> to live on campus unless you plan to commute from the home of a parent or legal guardian within 50 miles of the Kent campus. An exemption to this requirement must be submitted to Residence Services for review.

Valid reasons for an exemption include the following:

- Students who are 21 years of age or older prior to the first day of classes for the semester
- Married students
- Single parents with primary child-rearing responsibilities
- Military personnel with one or more years of full-time active duty
- Students who have lived in college on-campus housing for four or more semesters
- Students who have completed two full-time academic years of college enrollment

A housing contract is in effect for the entire academic year (fall and spring).

SCHEDULE OF CLASSES AND UNIVERSITY CATALOG

(Two important sources of academic information...Get them; read them; keep them.)

The **Schedule of Classes** booklet, available at the Registrar's Office or your college advising office, comes out just before students register for the next term. If you are a transfer student and were admitted early, you will be sent a *Schedule of Classes* booklet by the Admissions Office as soon as the booklets are available. Students coming from one of the regional campuses can request a booklet from the Registrar's Office or pick one up at your regional campus. Your alternative for the most up-to-date information is to check the Registrar's Office web site (http://www.registrars.kent.edu/book/schdclsearch.cfm) or Web for Students (https://wfs.kent.edu/) and click on offered course sections.

Be sure to keep this booklet even after you have registered for classes. It is full of important information - a calendar for the term (deadlines, breaks, important dates), the final exam schedule, fees and payment info, advising schedules, financial aid info, how to read your KAPS (degree audit) report and much more. The same information is available on the web.

CAMPUS RESOURCE

The **University Catalog** is a contract between you and the University. If you meet the requirements as outlined in the catalog (regardless of campus location), you earn your degree. In many cases, you will follow the same catalog you received when you began at Kent State so make sure you keep it. If you are coming from a regional campus, you already should have a Kent State catalog. Catalogs are available from the Admissions Office and your college advising office. If you are living on campus, you can also get one from your area desk at the beginning of the fall semester. It is your responsibility to learn how to use your catalog. Your adviser can help you to understand rules and requirements written in the formal language of the University.

STUDENT DISABILITY SERVICES(SDS)

181 Michael Schwartz Center Voice/TTY 330-672-3391

http://www.registrars.kent.edu/disability/

Student Disability Services will work with you to arrange services ranging from coordination of on-campus transportation and parking to classroom accommodation such as note-takers, alternate testing locations and extended time for exams. You must provide appropriate documentation of your disability to Student Disability Services in order to be eligible to receive these services.

After you have submitted the necessary documentation, you need to schedule a pre-enrollment interview with a member of the SDS staff at least 4-6 weeks before you start your classes.

To learn more about the assistance available from Student Disability Services and documentation requirements, visit http://www.registrars.kent.edu/disability or call 330-672-3391 (V/TTY).

STUDENT EMPLOYMENT

The Career Services Center 261 Michael Schwartz Center 330-672-2360 www.kent.edu/career

You may view both on- and off-campus employment opportunities through The Career Services Center web site. Students seeking on-campus, part-time employment must go to The Career Services Center and complete a Student Appointment Form as the initial step in the employment process. No student may be hired to work without a Student Appointment Form, which authorizes a student to pursue an on-campus job.

All students must be enrolled for a minimum of half-time status (six undergraduate credit hours or four graduate credit hours) and must maintain this enrollment status throughout the semester to hold an on-campus job.

Students applying for employment for the first time must present original documents to The Career Services Center to establish their identity. Samples of acceptable documents include: a Kent State University ID card, state driver's license, or other form of picture ID **and** an original or certified copy of a birth certificate bearing an official seal. An entire list of acceptable documents can be obtained from The Career Services Center web site.

STUDENT ORGANIZATIONS

Office of Campus Life 330-672-2480 www.kent.edu/campuslife



Every year there are approximately 200 student organizations registered at Kent State. They range from academic to political to religious to special interest and more. These organizations sponsor events such as speakers, movies, concerts, and socials. The Office of Campus Life can provide contact information on all registered groups. Contact information and brief descriptions of all registered organizations can also be found on the web site listed above. Get involved!

WEB FOR STUDENTS

http://wfs.kent.edu



Web for Students is an online interactive site designed to allow you to view your student record including grades, registration and financial aid. You can also use Web for Students to access, monitor, and change some personal information. In addition, Web for Students provides the ability to apply online for financial aid and to pay tuition.

We asked some students what they would do differently if they had their first semester at the Kent campus to do all over again. Here are some of their responses. (And we swear we didn't make these up!)

- When it is your turn to register, do it then! Don't wait!
- Do not skip ANY classes!
- Do not go out the night before an early class.
- Talk to students who have been here awhile. They can be very helpful.
- Get a daily planner and use it. (i.e. the FlashGuide)
- Make sure you have the correct schedule, and you are going to the right classes.
- Don't procrastinate! Turn your work in on time.
- When you get a parking ticket, pay it immediately or else you'll get a "hold" on everything!
- As soon as you know what major you want, go to that department and start the process of declaring it.
- Read the class syllabus!
- Have fun!
- Get to know the "lay of the land" i.e., where different buildings and services are on campus.
- Have a positive attitude. Look at coming here as a new chance. Don't compare this experience to your other school or campus.
- Get involved and meet people.
- Experience and appreciate the diversity here. You will encounter this wherever you work.
- Don't let everything overwhelm you; there are probably more similarities than differences to your previous institution.
- Don't underestimate the difficulty or pace of your classes.
- Attend the **Transitions** orientation program.

To help you feel as if you really belong at the Kent Campus at Kent State University, here is a list of commonly used terms.

ACADEMIC STANDING: If you have a cumulative 2.00 grade point average or above, you are considered in good academic standing. Students with a cumulative grade point average below 2.00 are placed on academic probation.

BLACK SQUIRREL: The unofficial mascot of Kent State and the name of an annual campus event.

BURSAR'S OFFICE: The University office where payments of tuition and fees are made.

CATALOG YEAR: A term identifying the specific Catalog which contains the requirements defining a student's degree program. Initially, it is the Catalog in Force during the student's first semester at Kent State University. Refer to the Catalog in Force policy in the General Requirements and Regulations section of the Catalog.

COLLEGE: Academic organizational division of the University offering curricular programs leading to baccalaureate or advanced degrees.

COURSE WITHDRAWAL: Removing a class from your schedule during the course withdrawal period (weeks 3 -10 spring and fall). You will receive a grade of "W" in the course. Don't confuse withdrawing from a course with dropping a course. You can drop a class in the first 2 weeks of a semester and there will be no record of the class on your transcript. You can withdraw from or drop a class by phone or by using Web for Students if you have no registration holds.

DEAN'S LIST: Recognition given to students who earn a semester G.P.A. of 3.40 or better in at least 12 graded hours.

DISMISSAL: Academic action taken by a college dean that prevents students who have failed to maintain good academic standing from continuing at Kent State.

DIVERSITY REQUIREMENT: Course requirements that help educate students to live in a world of diverse communities. Talk to your academic adviser for more information on the diversity requirement.

FLASHCARD: Your student ID card and more - it can be used at the bookstore, to check out library materials, and to purchase food on and off campus. It also gets you into campus events and facilities. Don't leave home without it. The **Flash**card Office is located on the ground level of the Kent Student Center.

FRESHMAN FORGIVENESS: Also known as "Freshman Rule for Recalculation of Grade Point Average." This policy allows you, under certain conditions, to repeat courses in which you've earned a D or F. Talk to your adviser to see if you are eligible.

FULL TIME: You are considered a full time student if you registered for at least 12 semester hours. Full time status affects financial aid, athletic eligibility and insurance.

GOLDEN FLASHES: The official name of the Kent State athletic teams.

INCOMPLETE: A grade which may be given to students who are unable to complete the last three weeks of the semester because of factors beyond their control.

KAPS REPORT: An automated degree audit system that reflects the progress you have made towards completion of your degree requirements in your officially declared program. The report compares your completed (including transfer/transient credit), "progress" and registered coursework with program requirements. You can access your KAPS report at https://wfs.kent.edu. You may also request a KAPS report for a major you are considering.

LOWER DIVISION: A student with freshman or sophomore standing; may also refer to a course with a number that begins with a 1 or 2.

OMBUDS: The person at Kent State who assists students in resolving University-related problems, concerns, and grievances.

OVERLOAD: Enrolling in more than 18 hours during fall or spring semester. An overload requires the Dean of the college's permission and results in additional tuition.

PREREQUISITE: Course(s) or condition(s) required before enrollment in a more advanced class.

PRESIDENT'S LIST: Recognition given to students who earn a semester GPA of 4.0 in at least 15 graded hours.

PROBATION (ACADEMIC): A warning to students who fail to maintain an overall grade point average of 2.00 or better. If you fail to improve your GPA within a specified time, you may be dismissed.

QUALITY POINTS: The number of points assigned per credit hour for each letter grade: A=4 points, B=3 points, C=2 points, D=1 point and F=0 points.

REGISTRAR'S OFFICE: The University office that plans and oversees registration activities, academic record maintenance, transcript preparation, degree audit system (KAPS) and Web for Students.

REINSTATEMENT: Permission from a dean allowing a student to return to Kent State after being dismissed. It is the result of a successful reinstatement application and is not guaranteed.

SEMESTER: Kent State's academic year is two semesters, fall and spring. Each semester lasts 16 weeks (15 weeks of classes, 1 week of final exams). Don't say quarters... everyone will know you are new.

TRANSIENT COURSEWORK: Coursework approved for Kent State University students who take courses at other schools which will count toward their Kent State degree.

UNIVERSITY EXIT: Withdrawal from <u>all</u> University courses by Friday of the last week of classes. Talk to your adviser about summer deadlines.

UPPER DIVISION: A student with junior or senior standing; may also refer to a course with a number that begins with a 3 or 4.

WRITING INTENSIVE REQUIREMENT: A graduation requirement for all undergraduate students that helps them to become effective writers in their majors.

COMMON KENT STATE UNIVERSITY ABBREVIATIONS

ACPB = All Campus Programming Board

BUS = Black United Students

CBS = Campus Bus Service

CCI = College of Communication and Information

CDC = Child Development Center

CLEP = College Level Examination Program

COSO = Commuter and Off-Campus Student Organization

DKS = Daily Kent Stater, student newspaper (AKA The Stater)

F&PA = College of Fine and Professional Arts

GPA = Grade Point Average

JMC = Journalism and Mass Communication

KIC = Kent Interhall Council

KIVA = the multi-purpose theatre located in the Kent Student Center

KSC = Kent Student Center

LER = Liberal Education Requirement

M4TF = May 4th Task Force

MACC = Memorial Athletic and Convocation Center

NEOUCOM = Northeastern Ohio Universities College of Medicine

NSO = New Student Orientation

PASS = Placement Advising and Scheduling System

The Burr = magazine produced by students in Journalism and Mass Communication

TV2 = Student-run TV station

USS = Undergraduate Student Senate

WKSR = Call letters for student-run radio station

BUILDING AND AREA ABBREVIATIONS

AUD = Auditorium AIR = Airport ANX = Gym Annex

ART = Art Building BOW = Bowman Hall

BSA = Business Administration CDC = Child Development Center

CHH = Cunningham Hall CRL = Ceramics Laboratory DHC = DeWeese Health Center

EWC = Eastway Center FLD = Field House FRH = Franklin Hall HDN = Henderson Hall ICA = Ice Arena JHN = Johnson Hall

KSC = Kent Student Center KTH = Kent Hall

LCM = Liquid Crystal Materials Science

LIB = Library

LKO = Lake/Olson Hall

LNC = Lincoln Center (located off campus)

LRH = Lowry Hall

MACC = Memorial Athletic & Convocation Center

McG = McGilvrey Hall MLH = Merrill Hall

MOU = Moulton Hall MSB = Mathematical Sciences Bldg MSC = Michael Schwartz Center

MSP = Music and Speech NXH = Nixson Hall ORH = Oscar Ritchie Hall

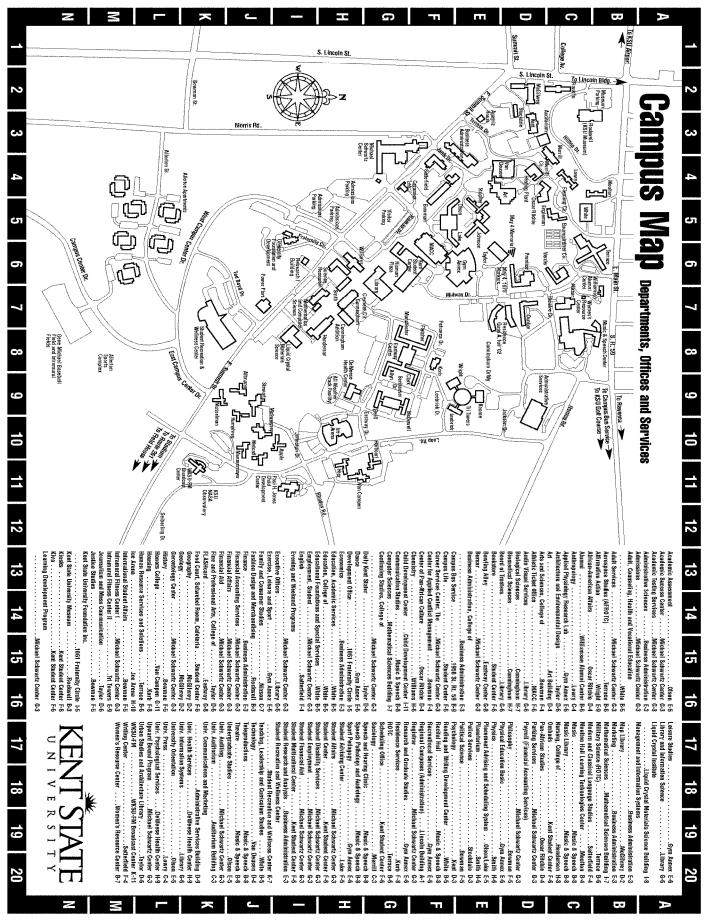
ROC = Rockwell Hall SFH = Satterfield Hall

SMH = Smith Hall

SRWC = Student Recreation & Wellness Center

STO = Stopher Hall STMSP = Stump Theater TER = Terrace Hall TLH = Taylor Hall VDN = Van Deusen Hall VNC = Van Campen Hall

WTH = White Hall WMH = Williams Hall WRT = Wright Hall



KENT AREA HOTELS AND LODGING

This is not a complete list of the lodging available in the Kent area.

ALDEN INN

4386 STATE ROUTE 43 LOCATED AT EXIT 33 I-76 AND STATE ROUTE 43 330-678-9927

BEST WESTERN

9172 MARKET SQUARE DR. STREETSBORO 330-422-6446

COMFORT INN

OHIO TURNPIKE EXIT 13 9789 STATE ROUTE 14 STREETSBORO 330-626-5511 1-800-228-5150

DAYS INN

4422 EDSON ROAD LOCATED AT EXIT 33 I-76 AND STATE ROUTE 43 330-677-9400 1-800-325-2525

HAMPTON INN

LOCATED AT EXIT 33
I-76 AND STATE ROUTE 43
330-673-8555
1-800-HAMPTON

RAMADA INN

LOCATED AT EXIT 33 I-76 AND STATE ROUTE 43 330-678-0101

THE INN OF KENT

303 East Main Street 1/2 mile from campus 330-673-3411

MICROTEL INN

9371 STATE ROUTE 14 STREETSBORO 330-422-1234

SUPER 8 MOTEL

4380 EDSON ROAD LOCATED AT EXIT 33 I-76 AND STATE ROUTE 43 330-678-8817 1-800-800-8000

SHERATON SUITES

1989 FRONT STREET ROUTE 8, BROAD BLVD. EXIT CUYAHOGA FALLS 330-929-3000 1-800-325-5788

UNIVERSITY INN

540 SOUTH WATER STREET 330-678-0123

DIRECTIONS TO KENT STATE UNIVERSITY

Located in Kent, Ohio, the Kent Campus is ideally situated in northeastern Ohio, amid rolling terrain dotted by spring-fed lakes. Kent, a city of some 30,000, rests on the banks of the Cuyahoga River in Portage County. Yet, "big city" enthusiasts are only a short drive from four major urban centers - 11 miles east of Akron, 33 miles southeast of Cleveland, 40 miles west of Youngstown and 28 miles north of Canton, with airports offering access to the nation and the world. Kent State University is easily accessible from all directions via major interstate highways; Ohio, Pennsylvania, and Indiana turnpikes; Cleveland Hopkins Airport; and Akron-Canton Airport.

From I-76

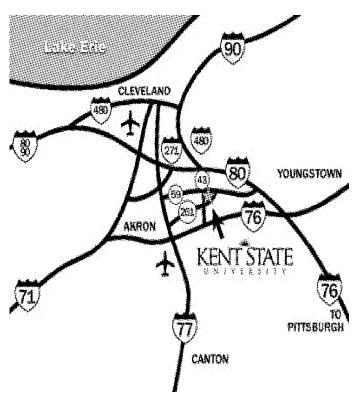
Take the Kent/Route 43 exit (exit 33) and proceed north to Route 261. Turn right (east) onto route 261. Proceed 1/4 mile to Campus Center Drive. Turn left onto Campus Center Drive and follow it to the stop sign at the junction of East Campus Center Drive and West Campus Center Drive. Proceed to your destination from this point by following the signage at that intersection.

From I-80 (Ohio Turnpike)

Use exit 187/13 (Streetsboro). After the toll booth, proceed straight (follow Ravenna sign) onto Route 14 traveling southeast, go past Route 303 to Route 43. Turn right (south) on Route 43 and continue south for approximately six miles until you come to the traffic light at the dead end at Haymaker Parkway in the city of Kent. Turn left (east) onto Haymaker and follow until you reach the traffic light at the intersection of Lincoln and Haymaker. Proceed to your destination from this point by following the signs.

From I-90

Proceed toward Cleveland. Take I-271 south to I-480 east;stay on I-480 until it becomes Route 14 in Streetsboro. Turn right (south) on Route 43 and continue south for approximately six miles until you come to the traffic light at the dead end at Haymaker Parkway in the city of Kent. Turn left (east) onto Haymaker Parkway and follow until you reach the traffic light at the intersection of Lincoln and Haymaker. Proceed to your destination from this point by following the signs.



CHURCHES

Allen Chapel AME Church

150 Oakwood St., Ravenna 330-296-5159

Baha'i Faith

422 Earl Avenue 330-678-0226

Christ Episcopal

118 S. Mantua Street 330-673-4604

Worship: Sunday, 8:00 A.M. & 10:00 A.M.

Christian Life Center

(Assembly of God) 5931 Rhodes Road 330-678-9234

Faith Lutheran Church

931 E. Main Street 330-673-6633

Worship: Sunday, 8:15 A.M. & 10:45 A.M. Sunday School: Sunday, 9:30 A.M.

First Baptist Church of Aurora

79 E. Menonite Road, Aurora 330-562-8233 330-673-6500

First Christian Church

(Disciples)

335 W. Main Street 330-673-6634

Worship: Sunday, 8:30 A.M. (outdoors - weather permitting) & 10:45 A.M.

Grace Baptist Church

5915 Rhodes Road 330-678-9019

Worship: Sunday, 9:00 A.M., 10:30 A.M., & 6:00 P.M.

Hillel Jewish Center

202 N. Lincoln Street 330-678-0397

Sabbath Service: Friday, 5:30 P.M., followed by

dinner at 6:00 P.M.

Other services offered, please call.

Kent Church of the Nazarene

1972 Summit Street 330-673-6000

Worship: Sunday, 10:45 A.M. Sunday School: Sunday, 9:45 A.M. Evening Services: Sunday, 6:00 P.M. &

Wednesday, 7:00 P.M.

Kent Congregation, Jehovah's Witness

1625 Athena Dr. 330-673-1161

Kent Mosque

325 E. Crain St. 330-678-0200

New Mount Calvary Baptist Church

6728 Adams St., Ravenna

330-297-1196

Worship: Sunday, 11:00 A.M.

Newman Center

1424 Horning Rd. 330-678-0240

Mass: Saturday, 6:00 P.M.; Sunday 9:00 A.M.,

10:30 A.M. and NOON

Pilgrim Rest Baptist Church

5504 S. Prospect St., Ravenna

330-297-1839

Presbyterian Church of Kent

1456 E. Summit Street

330-673-0661

Worship: Sunday, 10 A.M. & 11:15 A.M.

Ravenna Ave. Church of God

333 Ravenna Ave., Ravenna 330-297-7497

Riverwood Community Chapel

1407 Fairchild Ave. 330-678-7000

Worship: Sunday, 9 A.M., 10:15 A.M. & 11:30 A.M.

St. Patrick's Catholic Church

313 N. Depeyster 330-673-5849

Mass: Saturday, 5:00 P.M. Sunday, 8:00 A.M., 10:00 A.M.

& 12:00 NOON

Spelman Chapel AME Church

910 Walnut St. 330-673-9194

Worship: Sunday 11:00 A.M.

Trinity Lutheran Church

600 South Water St. 330-673-5445

Worship: Sunday, 8:30 A.M. & 10:30 A.M. Thursday 7 P.M.

Unitarian Universalist Church

228 Gougler Avenue 330-673-4247

United Church of Christ

1427 Horning Road 330-673-9534

United Church of Jesus Christ

6589 Terrell St., Ravenna

330-297-1162

Worship: Sunday, 11:00 A.M. & 4:00 P.M.

United Methodist Church of Kent

1435 E. Main Street 330-673-5879

Worship: Sunday, 8:30 A.M., & 10:30 A.M.

Adult Study: Sunday, 9:30 A.M.

University Parish Newman Center

1424 Horning Rd. 330-678-0240

Mass: Saturday, 5 P.M., Sunday, 9 A.M., 11 A.M. & 8 P.M.

BANKS

Kent State Student Credit Union 2nd Floor Kent Student Center Kent State University Kent, Ohio 44242 330-672-4000

Huntington1st Floor Kent Student Center
and
101 East Main St.
Kent, OH 44240
330-677-8200

Fifth Third Bank 1597 South Water St. Kent, OH 44240 330-673-6112

First Merit 157 North Water St. Kent, OH 44240 330-673-3438 **Key Bank** 120 East Main St. Kent, OH 44240 330-677-3200 National City 1180 West Main St. Kent, OH 44240 330-673-1332

Home Savings 142 North Water St. Kent, OH 44240 330-673-9827 Second National 157 South Water St. Kent, OH 44240 330-678-8900

CHILDCARE OPTIONS

There are many childcare possibilities in the area. Please keep in mind that the list provided doesn't include every facility nor is it an endorsement or recommendation for those listed that are off-campus. Because choosing childcare is a personal and important decision, it is your responsibility, not Kent State's, to carefully evaluate facilities. Only you can determine which option is best for you and your child. The information on this list is as up-to-date as possible. Please contact the facility for pertinent information and for vacancies. Check with Adult Services for additional listings.

First United Methodist TOTS Learning Center 263 S. Prospect Ravenna 330-297-1189

Child Care Aide Nursery Kent Roosevelt High School 330-673-9595

Learning Tree Children's Center Rt 91 & I-480 Twinsburg 330-425-2141

Young Friends of Kent 639 St. Clair Kent 330-673-6182

Kid's Play 4530 Kent Rd. Kent 330-678-5554 **Child Time Learning Center** 3101 Graham Rd. Stow 330-673-2050

The United Methodist Child Care in Stow 330-673-7752

Tot's Landing 4770 Darrow Rd. Stow 330-688-1662

Child Development CenterKent State University
Kent Campus
330-672-2559

Portage Play and Learn 9922 SR 44 Ravenna 330-274-8011

AREA RESTAURANTS Area Code (330)

This is not a complete list of restaurants available in the Kent area.

A&W 1124 West Main Sreet 673-6912 (Seasonal)

APPLEBEE'S 4296 KENT ROAD, STOW 688-6818

ARNIE'S STEAK HOUSE 5343 STATE ROUTE 14 297-1717

BELLACINO'S PIZZA & GRINDERS 4320 KENT Rd., STOW 689-1000

BOB EVANS STATE ROUTE 43 & 261 673-9608

Brady's Cafe 436 East Main Street 673-6060

BW3 227 Franklin Avenue 678-9464

CHINA CITY 156 CHERRY STREET (IN THE UNIVERSITY PLAZA) 673-6566

CHIPOTLE'S MEXICAN GRILL 429 E. MAIN 673-9665

CIPRIANO'S 6544 STATE ROUTE 14 (AT WINDMILL LAKE GC) 296-2277

COUNTRY KITCHEN 4441 STATE ROUTE 43 AT I-76 678-4874

COUNTRY KITCHEN 1225 WEST MAIN STREET 673-0222

DAMON'S 1935 STATE ROUTE 59 677-8000

DIGGER'S BAR & GRILL 802 NORTH MANTUA STREET 677-3444

EDIE'S RESTAURANT
615 SOUTH CHESTNUT STREET
296-7724

EVERGREEN CHINESE BUFFET 1665 STATE ROUTE 59 673-8892

Franklin Square Deli 108 S. Water Street 673-2942

GROUND ROUND 1888 STATE ROUTE 59 673-8612 HENRY WAHNER'S 1609 EAST MAIN STREET 678-4055 (CLOSED SUNDAYS)

KENTWOOD 1910 STATE ROUTE 59 673-1010

LA CUCINA FAMILY RESTAURANT 707 NORTH MANTUA STREET 678-2981

Mike's Place State Route 261 & 43 673-6501

MING CHENG'S 1687 STATE ROUTE 59 (IN ACME PLAZA) 678-1600

OTTO'S RESTAURANT & LOUNGE 4112 STATE ROUTE 43 (IN BRIMFIELD PLAZA) 677-5177

PONDEROSA 1839 STATE ROUTE 59 678-5575

PUFFERBELLY FRANKLIN AVENUE 673-1771

RAY'S PLACE 135 FRANKLIN AVENUE 673-2233

RISTORANTE DI GIANNI 4624 STATE ROUTE 43 678-1931 (closed Sunday & Monday)

ROCKNE'S PUB 1450 EAST MAIN STREET 677-0904

THE RUSTY NAIL STEAK HOUSE 7291 STATE ROUTE 43 (IN TWIN LAKES) 673-2297

SCHWEBEL GARDEN ROOM 3RD FL., KENT STUDENT CENTER 672-2583 (M-F LUNCH, T-SAT DINNER, SUN BRUNCH)

THE SILVER PHEASANT 3085 GRAHAM ROAD, STOW 678-2116

SUZIE K'S CAFE & TEA ROOM 145 EAST MAIN STREET, RAVENNA 296-3779

SWENSON'S DRIVE-IN 4466 KENT ROAD, STOW 678-7775

TACO TONTO'S 112 WEST MAIN STREET 677-0223 TAVERN AT TWIN LAKES 7508 STATE ROUTE 43 678-8946

WILD GOATS ESPRESSO CAFE 619 WEST MAIN STREET 677-2326

PIZZA PLACES

CARDINALE'S PIZZA 1330 S. WATER ST. 677-1001

DOMINO'S PIZZA 1413 S. WATER ST. 673-6360

DONATOS PIZZA 4501 KENT RD. 676-9500

EAST OF CHICAGO PIZZA 1629 E. MAIN ST. 677-4450

ELDORADO'S PIZZA PIE 13315 S. WATER ST. 676-3663

EUROPE GYRO-PIZZA 107 S. DEPEYSTER ST. 678-4976

GIONINO'S PIZZERIA 4081 St. Rte. 43 678-5005

THE LOFT PIZZA 112 WEST MAIN STREET 673-2374

Mama Ilardo's Kent Student Center 672-5333

Papa John's 435 E. Main St. 678-0050

PIZZA HUT 1314 SOUTH WATER STREET 678-8288

SICILIANO'S PIZZARIA 974 E. MAIN ST., RAVENNA 297-1000

VENICE RESTAURANT 163 FRANKLIN AVE. 673-9023