

Eiffey Adou

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EDUCATION

Kent State University Kent, Ohio

Fall 2005 to present

Institute of Applied Linguistics
Currently pursuing the first year of Master of Art in
English/Spanish Translation

Indiana State University Terre Haute, Indiana

Summer 2005

Bachelor of Art in English and Spanish

HONORS AND ACHIEVEMENTS

Indiana State University Terre Haute, Indiana

- Received a **Language Specialist Honors Certificate** May 2005
- Recognized as the **Outstanding Graduating Senior** for the Department of Languages, Literatures, and Linguistics of the College of Arts and Sciences May 2005
- Member of **Phi Sigma Iota**, The international Foreign Language Honor Society May 2004
- Member of **Sigma Tau Delta**, The international English Honor Society April 2004

WORK EXPERIENCE

Cunningham Memorial Library Indiana State University,
Terre Haute, Indiana
Processing Department

Fall 2001 to Spring 2005

- Collaborated faithfully as a student worker
- Received a certificate of appreciation for dedication and hard work
- Handled an average of 100 books a day
- Organized and prepared books for preshelfing

Volunteer Work Terre Haute, Indiana
Spanish Tutor

Fall 2004 to Spring 2005

- Taught Spanish enthusiastically to high school student
- Helped the student overcome basic misunderstanding
- Assisted with weekly homework
- Translated phrases and hard words from Spanish to English

Ivory Coast, Abidjan

1998-1999

French Tutor

- Helped elementary school student from less fortunate families
- Trained the children to improve their pronunciation and grammar skills
- Encouraged them to overcome their fears and low self-esteem

**SKILLS AND
EXTRACURRICULAR
ACTIVITIES**

- Fluent in French, English and Spanish (Spoken and written)
- Knowledge of HTML, Microsoft Word, Excel and Power Point

Study Abroad Program,
Indiana State University

Fall 2001 to Spring 2005

- Traveled to Segovia, Spain for a month and a half
- Developed communications skills in Spanish
- Deepened understanding of Spanish culture
- Successfully completed the program

VISION of Indiana State University
(Victory Is Simply In One Name)
Treasurer

Fall 2004 to Spring 2005

- Oversaw the overall financial health of the Ministry
- Outlined plans for fundraisers
- Managed a \$5000 budget
- Mentored potential candidate for the treasurer position