

SYLLABUS: HISTORY 11050 WORLD CIVILIZATIONS I

SUMMER I, 2009

MTWR 9:45-11:40

BOW 201

PROFESSOR: DR. LENETTE TAYLOR

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*I do not read email regularly. **Do not** send me an electronic copy of your work.*

SCOPE: This LER course traces the history of selected civilizations from c. 4000 BCE to c. 1500 CE. Focusing on **five primary themes** (**political, economic, military/diplomatic, social/cultural, and religious/scientific/intellectual**), students will learn about the peoples, events, and developments in these civilizations and be able to discuss—verbally and in written exams—what people did; why they did it; why they did not choose some other course of action; what resulted from those choices and actions; and how some of those choices, actions, and results influence our present experience.

TEXT: *Traditions and Encounters, A Global Perspective on the Past*, 4th edition, Vol. I, Bentley and Ziegler
The text is required—bring it to class.

DOWNLOAD FROM DR. TAYLOR'S WEBSITE www.personal.kent.edu/~ltaylor1 Select “Class Notes”

- **History 11050:** “Course Outline” “Syllabus” (replacement copy)
- **Study Helps:** “How to Study History”, “Writing an Effective Essay”, “History News Journal”

EVALUATION (YOU WILL RECEIVE + / - GRADES):

Syllabus assignment:

50 points

Examinations: 3 one-hour exams, 100 points each

300 points [exam in 2nd hour]

Comprehensive Review:

100 points

History News Journal

150 points (10 items @ 15 points each)

TOTAL

600 POINTS

Attendance Bonus

28 points max

A = 90-100 % 540-600 points

C = 70--79 % 420-479 points

B = 80--89 % 480-539 points

D = 60--69 % 360-419 points

EXAMS: An essay (selected from 2 options), **50 points**; Short answer, **20 points**; Identification, **30 points**.

IDs: Select **3 terms** from list of 6-7 items. In a **paragraph** of 2 to 4 sentences, give the following information: *who or what it was* (3 pts); *when and where it occurred* (1.5 pts each.); *why it was significant* (4 pts.). It is a paragraph, not a list! **IDs are 10 points each.**

- **Must be written in a bluebook.** Do not remove any pages! Use 1 booklet for each exam. Leave 1” margins **on all sides** for grader’s comments.
- **Must be written in dark blue or black pen.** I will not accept exams that do not meet these requirements!
- **Are “OPEN-NOTE” for brief referral.** “**NOTES**” include the professor’s outline from the website and notes you add from lectures and the texts. Notes are not a substitute for knowledge! *Notes will help only if they are complete and well-organized and you are thoroughly familiar with the material.* **You will not have time during the exam to “look up” answers—even if you have them in your notes.**
- **Essays and IDs must be complete, correct, concise, and cogent!** Each element has specific point values. You lose points if you do not address an element or you include incorrect or irrelevant information.
- An “**A**” essay should: **1) fill 7 to 9 pages** (legible, average size writing; single-spaced; 1-inch margins); **2) incorporate material from lectures and texts;** **3) demonstrate knowledge of the material and “excellent” skills in critical thinking, organization, and writing.**

The **COMPREHENSIVE REVIEW** is a short-answer assignment that reviews material covered in the first two segments of the course. **See assignment schedule for due date.** Write legibly in dark blue or black pen. Spelling will be graded on this out-of-class assignment.

HISTORY NEWS JOURNAL: Instructions are on the website. Submission dates are listed on the reading schedule. **Note the grammar–spelling–punctuation component on this assignment. Use dark blue or black ink / print.**

ATTENDANCE BONUS: *Students begin the semester with a 28-point credit for attendance and lose 7 points for each unexcused absence. A student who has 3 consecutive unexcused absences or a total of 4 during the term will be dropped from the roll and graded “SF” – stopped attending failing – a permanent academic grade. (SEE “MAKE-UP POLICIES” FOR EXPLANATION OF “EXCUSED” ABSENCES.)*

CLASS DISCUSSION *is important. I expect students to ask and answer questions. When a final grade is borderline, the student’s classroom participation will be considered in awarding a higher grade.*

SPELLING / GRAMMAR FACTOR: **There is no acceptable excuse for incorrect spelling of names and terms from any source,** as you may use notes during exams and prepare out-of-class assignments with access to your notes, dictionaries, etc. **Three particular items of incorrect spelling and/or use will be penalized 2 points each:**
“there” and “their” (both begin with “the”; “their” is a possessive and precedes a noun)
“lead” / “led” (led is the past tense of the verb “to lead”)
“your” / “you’re”

MAKE-UP POLICIES: Students may take a make-up exam or turn in assignments after the due date **only if they provide written evidence of an acceptable reason for an absence on the due date:** personal medical condition, official university obligation, imperative personal situation. **Notify Dr. Taylor in advance (written statement or e-mail) of your expected, excused absence.** If your absence is an “emergency,” submit a written statement and documentation the day you return to class and, in the meantime, inform Dr. Taylor by e-mail of your situation to avoid being dropped from the roll. **Make-up exams must be taken within two class periods following your return to class. Assignments must be turned in the day you return to class.** I will not accept work sent by a “courier”—you must turn in your own work in person.

STUDENTS WITH DISABILITIES: University policy 3342-3-18 requires that students with disabilities be provided reasonable accommodations to ensure their equal access to course content. If you have a documented disability and require accommodations, please contact the instructor at the beginning of the semester to make arrangements for necessary classroom adjustments. Please note, you must first verify your eligibility for these through Student Disability Services (contact 330-672-3391 or visit www.kent.edu/sds for more information on registration procedures).
[statement provided by SDS office]

CLASSROOM ETIQUETTE

1. ARRIVE ON TIME AND STAY FOR THE ENTIRE CLASS PERIOD.
2. CONSUME FOOD AND DRINK BEFORE OR AFTER CLASS.
3. TURN OFF CELL PHONES WHILE IN CLASS. **I WILL ANSWER ANY CALLS YOU RECEIVE DURING CLASS.**
4. READ THE NEWSPAPER ON YOUR OWN TIME, NOT ON YOUR FELLOW STUDENTS’ CLASS-TIME.
5. REMOVE HATS AND CAPS IN THE CLASSROOM.

READING SCHEDULE *Schedule is subject to modification.*

<u>WEEK</u>	<u>Text Chapters</u>	<u>Assignment</u>
June 15	1: 17-26; 2: 31-56; 3:59-80 (skip material about Nubia); 4:87-104; 9: 207-11, 213-28; 5: 109-30 & 8: 181-203	Syllabus Reading Assignment due 17th
June 22	10: 231-55; 11: 259-83 & 12: 287-300, 304-11	3 journal items due June 25
June 29	12: 304-115; 13: 317-41; 18: 461-62	<u>1st exam 6–29, 2nd hour</u>
July 6	14: 345-70; 17: 433-54; 18: 464-70, 478-80,	<u>2nd exam July 7 or 8</u>
July 13	20: 509-35; 22: 565-91	7 journal items July 14 <u>3rd exam July 16</u>

DR. TAYLOR'S PLAGIARISM POLICY: Carefully read and follow the University policies shown below. **Do not incorporate phrases or passages directly from texts, course outline, or any other source into your assignments or exams. You will get 0 for the entire work that contains cheating or plagiarism!** If a further incident of plagiarism or cheating occurs, you will get an "F" for the course, and I will report your infractions—fully documented—to the chairman of the History Department for University action. Rewrite "borrowed" material in your own words to avoid inadvertent plagiarism. *If you cannot write the information or ideas in your own words, you evidently do not understand the material!*

The following is provided at the request of the Dean of the College of Arts and Sciences.
ADMINISTRATIVE POLICY AND PROCEDURES REGARDING STUDENT CHEATING AND PLAGIARISM

Condensed Version For complete policy and procedure go to www.kent.edu/policyregister 3342-3-01.8. Cheating and plagiarism constitute fraudulent misrepresentation for which no credit can be given and for which appropriate sanctions are warranted and will be applied.

The university affirms that acts of cheating and plagiarism by students constitute a subversion of the goals of the institution, have no place in the university and are serious offenses to academic goals and objectives, as well as to the rights of fellow students.

"Cheat" means to intentionally misrepresent the source, nature, or other conditions of academic work so as to accrue undeserved credit, or to cooperate with someone else in such misrepresentation. **Cheating includes, but is not limited to:**

1. Obtaining or retaining partial or whole copies of examinations, tests or quizzes before these are distributed for student use;
2. Using notes, textbooks or other information in examinations, tests and quizzes except as expressly permitted;
3. Obtaining confidential information about examinations, tests or quizzes other than that released by the instructor;
4. Securing, giving or exchanging information during examinations;
5. Presenting data or other material gathered by another person or group as one's own;
6. Falsifying experimental data or information;
7. Having another person take one's place for any academic performance without the specific knowledge and permission of the instructor;
8. Cooperating with another to do one or more of the above;
9. Using a substantial portion of a piece of work previously submitted for another course or program to meet the requirements of the present course or program without notifying the instructor to whom the work is presented; and
10. Presenting falsified information in order to postpone or avoid examinations, tests, quizzes or other academic work.

"Plagiarize" means to take and present as one's own a material portion of the ideas or words of another person or to present as one's own an idea or work derived from an existing source without full and proper credit to the source of the ideas, words, or works. As defined, plagiarize includes, but is not limited to:

- a. The copying of words, sentences and paragraphs directly from the work of another without proper credit;
- b. The copying of illustrations, figures, photographs, drawings, models, or other visual and nonverbal materials, including recordings of another without proper credit; and
- c. The presentation of work prepared by another in final or draft form as one's own without citing the source, such as the use of purchased research papers.

STUDENT CHEATING AND PLAGIARISM Academic Sanctions

The following academic sanctions are provided by this rule for offenses of cheating or plagiarism. Kent campus instructors shall notify the department chairperson and the student conduct office each time a sanction is imposed. Regional campus instructors shall notify the regional campus dean and the student conduct officer each time a sanction is imposed. Regional campus student conduct officer shall notify the Kent student conduct office each time a sanction is imposed by a regional campus Instructor. **The following academic sanctions are provided by this rule for offenses of cheating or plagiarism. In those cases the instructor may:**

1. Refuse to accept the work for credit; or
2. Assign a grade of "F" or zero for the project, test, paper, examination or other work in which the cheating or plagiarism takes place; or
3. Assign a grade of "F" for the course in which the cheating or plagiarism took place; and/or;
4. Recommend to the department chair or regional campus dean that further action specified in the rule be taken. The department chairperson or regional campus dean shall determine whether or not to forward to the academic dean or to the vice president for the extended university a recommendation for further sanction under this rule.

For information regarding the academic appeals procedure, please refer to page 107 of the 2008-2009 FlashGuide

PART II. TRUE or FALSE Mark “true” statements with a plus sign (+). Mark false statements with a zero (0). Do not write corrections for the false statements. Marks other than + and 0 are wrong. Some statements require reasoning to deduce the correct answer.

1. ____ Perfect attendance will be rewarded with a 28-point bonus credit.
2. ____ “SF” means “Senior Forgiveness”.
3. ____ The final exam must be written in dark blue or black ink.
4. ____ It is acceptable to misuse or misspell “their” and “there”.
5. ____ When writing in the Bluebook, you don’t have to leave margins.
6. ____ Essays must contain substantial factual support for the ideas.
7. ____ A student who accrues 3 consecutive absences will be graded SF.
8. ____ Only the “introduction” paragraph of an essay must be indented.
9. ____ Plagiarism is a very serious offense that includes copying phrases from Dr. Taylor’s outline.
10. ____ The History News Journal assignment is due the last week of class.
11. ____ The introduction in an exam essay should be at least a full page in length.
12. ____ The past tense of the verb “to lead” is “led”.
13. ____ Students may use the same bluebook for all the exams.
14. ____ Instructions for the History News Journal assignment are included in the syllabus.
15. ____ Identifications must be written as a paragraph, using complete sentences.
16. ____ Assignments turned in late will receive a 15-point penalty.
17. ____ Students may receive grades including A-, B+, and C-.