Figure 1. Contribution Rubric

Word Term Contributions:
    Words that are contributed or changed
    May be contributed by catalogers or the author-supplied application
    Sometimes they impact findability, sometimes they don't

Structural Term Contributions:
    Contributions required to follow descriptive metadata standards
    May be contributed by catalogers or the author-supplied application
    Sometimes they impact findability, sometimes they don't

Authoritative Term Contributions:
    Contributions required to create authorized access points
    May be contributed by catalogers or the author-supplied application
    Sometimes they impact findability, sometimes they don't

Spacing Contributions:
    Spacing contributions made to improve understandibility
    Are contributed by catalogers
    Sometimes they impact findability, sometimes they don't

Punctuation Contributions:
    Punctuation marks that are contributed or changed
    May be contributed by catalogers or the author-supplied application
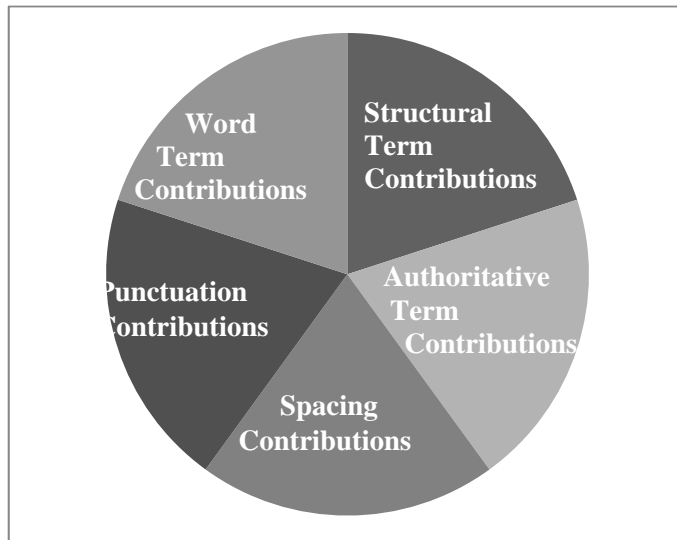   Sometimes they impact findability, sometimes they don't

Capitalization Contributions
Changes made to standardize capitalization
Are contributed by catalogers
Never impact findability