

Interview Questions

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Frequently Asked Interview Questions

- ❖ Tell me a little about yourself.
- ❖ Where do you see yourself in five years from now?
- ❖ What do you consider to be your greatest strengths and weaknesses?
- ❖ What major problem have you encountered and how did you deal with it?
- ❖ How do you determine or evaluate success?
- ❖ Describe how you work under pressure?
- ❖ Why did you decide to seek a position with this organization and in what way do you think you can make a contribution to our organization?
- ❖ Are you willing to relocate and/or travel?
- ❖ Why should I hire you?
- ❖ What qualifications do you have that will make you successful in this field?
- ❖ How do you feel about meeting deadlines?

Questions to Ask the Interviewer

- ❖ How does this position fit within your organization's structure?
- ❖ How will I receive feedback about my performance, and how often?
- ❖ Where can a position of this type lead to within your organization?
- ❖ What does your orientation and training process entail?
- ❖ What are the long-term goals or growth plans of the organization?
- ❖ What type of continuing education or training will the organization provide?
- ❖ What are you looking for in the ideal candidate?
- ❖ What do you like about working here?
- ❖ What kind of day-to-day supervision is provided for the person in this position?
- ❖ Can you describe the daily, office environment of your department/organization?

Some Tips:

- ❖ Be ready to ask intelligent questions.
- ❖ DO NOT bring issues related to salary and benefits until the employer initiates these topics
- ❖ Let the employer know that you are excited about what you have heard.
- ❖ Make sure to thank the interviewer for her/his time.
- ❖ Send Thank You letters or cards.