

**GRADING POLICY for regular finishers in Pre-Algebra and Basic Algebra courses:** Read Carefully.

Students in **Pre-Algebra, Basic Algebra I, or II** who earn a course grade of **C (73%) or better** may progress to the next course. Students who earn C-, D, D+, F, NF, SF or W must repeat the course before progressing. Recalculation of grade point average will apply according to the provisions listed in the Undergraduate Catalog.

**Attendance and required assignments are integral parts of the course. These courses are NOT online courses.**

The course grade is calculated in the following way:

- If the score on the final is 73% or more, the course grade is calculated as:  

$$\text{course grade} = \text{score on the final} \pm \text{points for attendance and required assignments}$$

Observe that score on the final between 73% and 75% combined with negative points earned for low attendance and missed assignments can result in the course grade of C- (not a passing grade).  
 Everyone can avoid negative attendance points so read requirements carefully and plan ahead.
- Score on the final of 72% or lower determines the grade.

**Points for attendance and required assignments.** After you score 73% or higher on the final, points for ATTENDANCE and REQUIRED ASSIGNMENTS are calculated. They can RAISE your course grade at most 3% or can LOWER your course grade at most 3%. A course grade of C- or lower means that you must repeat the course.

HOW are the points added or subtracted to your score of 73% or higher?

- a) **Great Attendance:** at least 20 hrs in class. For at least 25 hrs “at School” in ALEKS receive plus 1%. If not, receive minus 1% each day missed, come late, or leave early. Subtract up to 3%. You can make up missed class time by attending open-labs and bringing hours at school to 20.
- b) **Perfect Assignments:** 3 required assignments receive plus 1%. If not, receive minus 1% for a missed assignment. Subtract up to 3%. A midterm must be taken in order to take a final.
- c) **Well organized course material and well-written notes:** 3 positive checks (during each required assignment) receive plus 1%. If not, receive minus 1% for a missed or negative check. Subtract up to 3%. The instructor can opt out of this requirement.
- d) **Total hours in ALEKS at least 35 hours before the first attempt at final** receive plus 1%. 35 hours in ALEKS also erase negative points from a) and b).

Only university excuses are allowed such as: 1) death of an immediate family member, 2) your own sickness-medical doctor excuse required, 3) University approved event or 4) religious observance.

One week on unexcused absences triggers NF (at the beginning of the course) or SF (later).

NF or SF grades are changed at the end of the course if the student passes the course with D or higher.

GRADING SCALE: A : 93-100%    A- : 90-92%    B+ : 87-89%    B : 83-86%    B- : 80-82%    C+ : 77-79%  
                           C : 73-76%    C- : 70-72%    D+ : 67-69%    D : 60-66%    F : 0 - 59%

Recommendations:

- To ensure passing you must be at 80% or higher mastery (blue bar) before the final.
- Make sure to reach at least 30 hours total in ALEKS before the final. **The recommended total hours are 40.**
- If your initial assessment is less than 30% you will need more time: add 1 hour for each 1% lower than 30%.