Purpose

To develop skill in precision use of basic drafting tools and materials. Students will develop care in the creation and presentation of finished projects.

Materials

Use either the original of exercise 2, if it received an A or A- and it is still in good shape, or redo it (will reconsider the grade for exercise 2); Studio Tac for adhering the design elements, mechanical pencil with 4H leads, T-square, triangle, xacto, and metal straight edge for cutting guide.

Procedure

Follow exercise 2 directions for marking you 8.5x11" frame of reference. Measure the distances shown using your Schaedler rules following the template below. Draw the lines lightly using a sharp 4H mechanical pencil. Stop the pencil guide lines at the frame of reference. Check your lines against the template on page 2 of these directions.
5.1 Compare your pencil guides to the example below

Make sure you have the proper number of vertical and horizontal guides. Double check your measurements.
Trimming out the elements for the paste up. Marking the edges of them for proper placement

Make pencil markings that will aid in their correct placement and alignment as instructed below. Trim the elements (there are 5) as shown below, leaving a small amount of extra paper to see the pencil markings. Use your T-square and triangle to maintain accurate verticals and horizontals in trimming and markings for alignments (arrows point to the alignment markings).

The numbers below refer to where the markings should align.

1. Align with the inside vertical of the R
2. Align with the top of the R
3. Align with the left edge of the text
4. Align with the baseline of the 1st line of text
5. Align with the bottom of black bar
6. Align with the left edge of the text
7. Align with the top edge of box
8. Align with left edge of box

NOTE:
Trim the length of the rule line to exactly 2, 1/4”
Using the Studio Tac to paste up the layout. Aligning elements with the pencil guides.

Using the diagram below showing proper placement, adhere the elements with Studio Tac to the Bristol board within the 8.5”x11” frame of reference. Use your T-square and triangle to make sure that every element is vertical where needed and horizontal where needed. Protect the layout with match paper and burnish the elements down firmly. **NOTE:** The pencil guide you made should exactly coincide with the cuts or marks you made on the design elements. **ALSO:** paste up the large R last, as it will overlap the paper containing the body copy next to it by a small amount.
Trim the elements below, after making pencil markings

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