SYLLABUS: HISTORY 11050

SPRING 2007  Sect 004  MW 9:15-10:30, BOW 204. Final Tuesday, May 8, 10:15 a.m.
Sect 005  MW 12:30-1:45, MLH 107. Final Monday, May 7, 10:15 a.m.

PROFESSOR: DR. LENETTE TAYLOR  PHONE: 330-672-8909
OFFICE: Bowman 305, MW 10:35 -12:05  EMAIL: ltaylor1@kent.edu
I do not read email regularly. Do not send me an electronic copy of your work.

SCOPE: This LER course traces the history of selected civilizations from c. 4000 BCE to c. 1500 CE. Focusing on five primary themes (political, economic, military/diplomatic, social/cultural, and religious/scientific/intellectual), students will learn about peoples, events, and developments in these civilizations and be able to discuss—verbally and in written exams—what people did; why they did it; why they did not choose some other course of action; what resulted from those choices and actions; and how some of those choices, actions, and results influence our present experience.

The text is required. See “Reading Schedule” for weekly reading assignments.
A Distant Mirror by Barbara W. Tuchman, 1978 (get a used paperback).

DOWNLOAD FROM DR. TAYLOR’S WEBSITE www.personal.kent.edu/~ltaylor1 Select “Class Notes”
History 11050: Course Outline, A Distant Mirror Reading Guide & Reading Assignment, Syllabus (replacement)
Study Helps: How to Study History, Writing Effective History Essays and Identifications

EVALUATION (I use +/- grading):
Examinations: 3 one-hour exams, 100 points each  300 points (3rd exam in “Finals” time slot)
Final Comprehensive exam  75 points (in “Finals” time slot with 3rd exam)
A Distant Mirror Reading Assignment  90 points (bonus points included)
“Syllabus & Study Helps” Reading Assignment  35 points (bonus points included)

TOTAL 500 POINTS
Attendance Bonus  25 points max
A = 90-100 %  450-500 points  C = 70–79 %  350-399 points
B = 80–89 %  400-449 points  D = 60–69 %  300-349 points

EXAMS:
An essay selected from 2 options  50 points
Short answer  26 points Fill-in-the-blank, 2 points each
Identification  24 points  4 terms from list of 7-8 items @ 6 points each: In a paragraph of 2 to 3 sentences, you must tell who or what it was (2 pts); when and where it occurred (1 pt each); why it was significant (2 pts.)

• Must be written in a bluebook. [Bookstore/SSO] Do not remove any pages! Use 1 booklet for each exam.
• Must be written in blue or black pen. I will not accept exams that do not meet these requirements!
• Are “OPEN-NOTE” for brief referral. “NOTES” include the professor’s outline from the website and notes you add from lectures and the texts. Notes are not a substitute for knowledge! Notes will help only if they are complete and well-organized and you are thoroughly familiar with the material. You will not have time during the exam to “look up” answers—even if you have them in your notes.
• Essays and IDs must be complete, correct, concise, and cogent! Each element has specific point values. If you do not address an element, you lose the points for that element.
• An “A” essay should:
  1) cover 5 to 7 pages;
  2) incorporate material from lectures and text;
  3) demonstrate “excellent” skills in critical thinking, organization, and writing.

The FINAL EXAM PERIOD has 2 PARTS: the 3rd 1-hour exam that covers material since the second exam (100 pts.) and a comprehensive short-answer exam that covers the first two segments of the course (75 pts.).

“How to Study History” and “Writing Effective History Essays and Identifications” offer suggestions for organizing notes, writing essays, and using appropriate grammar and spelling.
ATTENDANCE POLICY: Attendance is expected and monitored. A student who accrues 4 consecutive unexcused absences or a total of 7 during the term will be dropped from the roll and graded “SF” (Stopped Attending Failing). Students begin the semester with a 25-point credit for attendance and lose 5 points for each unexcused absence.

CLASS DISCUSSION is important. I expect students to ask and answer questions. When a final grade is borderline, the student’s classroom participation will be considered in awarding a higher grade.

SPELLING / GRAMMAR FACTOR: Students may use notes during exams and prepare out of class assignments with access to their notes, dictionaries, etc., so there is no acceptable excuse for incorrect spelling of names and terms from any source. A 15% penalty will be assessed for misspelling on out-of-class assignments and exams; each incorrect spelling and/or use of “there” and “their” (both begin with “the”; “their” precedes a noun; “there” typically precedes a verb) or lead / led will be penalized 2 points.

MAKE-UP POLICIES: Students may take a make-up exam or turn in assignments after the due date only if they provide written evidence of an acceptable reason for the absence: serious personal medical condition, official university obligation, imperative personal situation. Notify Dr. Taylor in advance (written statement or e-mail) of your expected, excused absence. If your absence is an “emergency,” submit a written statement and documentation the day you return to class and, in the meantime, inform Dr. Taylor by e-mail of your situation to avoid being dropped from the roll. Make-up exams must be taken or assignments turned in within two class periods following your return to class. If your absence is “unexcused”, you may not take a make-up exam or turn in an assignment late.

STUDENTS WITH DISABILITIES: University policy 3342-3-18 requires that students with disabilities be provided reasonable accommodations to ensure their equal access to course content. If you have a documented disability and require accommodations, please contact the instructor at the beginning of the semester to make arrangements for necessary classroom adjustments. Please note, you must first verify your eligibility for these through Student Disability Services (contact 330-672-3391 or visit www.kent.edu/sds for more information on registration procedures). [statement provided by SDS office]

UNIVERSITY PLAGIARISM POLICY (see p. 4 for a full text of this policy): The University forbids cheating and plagiarism and assesses stringent punishment of offenses including dismissing the student from the course with a grade of “F”. Do not incorporate phrases or passages directly from the text, course outline, or any other source into your assignments or exams. Rewrite “borrowed” material in your own words! The student handbook provides a complete explanation of the policy and the penalties. Plagiarism on any assignment or exam will result in a “0” for the entire product.

“Plagiarize” means to take and present as one’s own a material portion of the ideas or words of another or to present as one’s own an idea or work derived from an existing source without full and proper credit to the source of the ideas, words, or works. . . . The copying of words, sentences and paragraphs directly from the work of another without proper credit.

The instructor may: (a) Refuse to accept the work for credit (b) Assign a grade of “F” or zero for the paper or examination in which the plagiarism took place (c) Assign a grade of “F” for the course (d) Recommend further action . . . including revocation of a degree or filing student misconduct charges which may lead to dismissal [from the university], suspension, and probation. Condensed from the University Handbook, pp. 16-17
Schedule is subject to modification. Readings in *A Distant Mirror* are your responsibility. I suggest that you begin reading it after the first exam.

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<td>M 7</td>
<td><strong>FINAL EXAM WEEK</strong> -- Your exam time is on page 1.</td>
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The following is provided at the request of the Dean of the College of Arts and Sciences.

Statement on Academic Dishonesty
Excerpted from the University's Administrative policy
and procedures regarding student cheating and plagiarism. Policy #3342-3-07

(A) Policy statement. It is the policy of the university that:

1. Students enrolled in the university, at all its campuses, are to perform their academic work
   according to standards set by faculty members, departments, schools and colleges of the university;
   and

2. Cheating and plagiarism constitute fraudulent misrepresentation for which no credit can be given and for
   which appropriate sanctions are warranted and will be applied.

(B) Intent and scope of the policy.

1. In providing this policy, the university affirms that acts of cheating and plagiarism by students constitute
   a subversion of the goals of the institution, have no place in the university and are serious offenses to
   academic goals and objectives, as well as to the rights of fellow students.

2. It is the intent of this policy to provide appropriate sanctions, to provide fair and realistic procedures for
   imposing those sanctions, to provide safeguards for any student suspected of cheating or plagiarism, and to
   coordinate the policy with procedures of the code of student conduct, rule 3342-4-15 of the Administrative
   Code and of this register.

3. This policy applies to all students of the university, graduate and undergraduate, full or part-time, whose
   conduct is of such a nature prohibited by the policy. Other offenses of a nonacademic nature are covered by
   the code of student conduct, rule 3342-4-15 of the Administrative Code and of this register.

(C) Definitions. As used in this rule:

1. "Cheat" means intentionally to misrepresent the source, nature, or other conditions of academic work
   so as to accrue undeserved credit, or to cooperate with someone else in such misrepresentation. Such
   misrepresentations may, but need not necessarily, involve the work of others. As defined, cheating includes,
   but is not limited to:

   a. Obtaining or retaining partial or whole copies of examination, tests or quizzes before these are
      distributed for student use;

   b. Using notes, textbooks or other information in examinations, tests and quizzes, except as expressly
      permitted;

   c. Obtaining confidential information about examinations, tests or quizzes other than that released by the
      instructor;

   d. Securing, giving or exchanging information during examinations;

   e. Presenting data or other material gathered by another person or group as one's own;

   f. Falsifying experimental data or information;

   g. Having another person take one's place for any academic performance without the specific knowledge
      and permission of the instructor;

   h. Cooperating with another to do one or more of the above; and

   i. Using a substantial portion of a piece of work previously submitted for another course or program to
      meet the requirements of the present course or program without notifying the instructor to whom the work is
      presented.

   j. Presenting falsified information in order to postpone or avoid examinations, tests, quizzes, or other
      academic work.

2. "Plagiarize" means to take and present as one's own a material portion of the ideas or words of
   another or to present as one's own an idea or work derived from an existing source without full and proper
   credit to the source of the ideas, words, or works. As defined, plagiarize includes, but is not limited to:

   a. The copying of words, sentences and paragraphs directly from the work of another without
      proper credit;

   b. The copying of illustrations, figures, photographs, drawings, models, or other visual and nonverbal
      materials, including recordings, of another without proper credit; and

   c. The presentation of work prepared by another in final or draft form as one's own without citing the
      source, such as the use of purchased research papers.
SYLLABUS & STUDY HELPS READING ASSIGNMENT (35 points)

Due Monday, January 29. Use the Syllabus, “How to Study History”, and “Writing Effective History Essays and Identifications” to complete this assignment. Write responses on this sheet in blue or black pen. Correct spelling is required (up to 15% penalty for incorrect spelling).

Each item is 2 points (35 “assigned” points plus 17 bonus points).

PART I. Write the appropriate information. Responses do not have to be complete sentences.

1. The three parts of an essay:
   a. 
   b. 
   c. 

2. The four types of information that are required in an ID (identification):
   a. 
   b. 
   c. 
   d. 

3. A place to get bluebooks:

4. Circle the correct version:
   a. King Philip IV  King Philip 4th  King Philip Fourth  the King
   b. Pope Leo Tenth  Pope Leo X  Pope Leo  Pope Leo 10th

5. Four of the key themes addressed in this course:
   a. 
   b. 
   c. 
   d. 

SCORE ____________  NAME________________________________
PART II. Modify all incorrect statements, neatly and legibly, to make them accurate. Do not rewrite the entire statement—just make corrections as in proofreading. Some may require multiple corrections—read carefully.

1. Perfect attendance will be rewarded with a 30-point bonus credit.

2. “SF” means “Senior Forgiveness”.

3. The final exam must be written in blue or black ink.

4. It is acceptable to misuse or misspell “their” and “there”.

5. When writing an essay exam, leave 1-inch margins on both sides.

6. Factual support is not very important in an exam essay.

7. A student who accrues 6 consecutive absences or 8 total absences will not be graded SF.

8. Only the “introduction” paragraph of an essay must be indented.

9. Plagiarism is a very serious offense and will be punished severely.

10. Students may use the same bluebook for all the exams.

11. The introduction in an exam essay should be at least a full page in length.

12. The past tense of the verb “to lead” is “led”. Incorrect use of the past tense is acceptable.

13. Dr. Taylor advises that making an index of key terms in my lecture notes is a waste of time.